

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
WEBEX
SPECIAL MEETING**

THURSDAY

9:00 A.M.

MARCH 18, 2021

Board members present: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz & Commissioner Cory Wright.

Others: Mandy Buchholz, Administrative Supervisor; Lisa Young, Human Resource Director; Judy Pless, Budget & Finance Manager; Chris Horner, Deputy Prosecutor; Ken Grannan, Airport Operations Director and two members of the public.

SPECIAL MEETING

AIRPORT DIRECTOR BRIEFING

COMMISSIONERS

At 9:00 a.m. Chairman Wachsmith opened a Special Meeting to meet with the Director of Airport Operations.

JOB DESCRIPTIONS

ADMIN ASST./OPERATIONS TECH

COMMISSIONERS

Ken Grannan, Airport Operations Director presented two job descriptions, an org chart and pay scales for the Board to consider. He explained that one is modified from what was the former Operations Manager position now to be called an Airport Operations Technician and then a new position for the office an Administrative Assistant. He stated that the Administrative Assistant would be an 80% FTE but that he would like to revisit it in one to two years and possibly make the position full-time if it's needed.

The Board had brief discussion on budget impacts and funding options.

The Board approved the requests as presented for both positions.

EXECUTIVE SESSION

COMMISSIONERS

At 9:31 a.m. Chairman Wachsmith announced the Board recessed into Executive Session for 5 minutes, with Ken Grannan, Lisa Young, & Chris Horner to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the

APPROVED

4/7/21

